

**HELENA REGIONAL AIRPORT AUTHORITY BOARD OF ADJUSTMENT
BOARD MEETING MINUTES**

*LOCATED: 2850 MERCER LOOP, HELENA, MONTANA 59602, 2ND FLOOR, BOARD ROOM
OCTOBER 7, 2025, CALLED TO ORDER AT 11:52 A.M.*

ATTENDANCE

Board Members Present:

Mike Murray, Chair
Bryan Costigan, Vice Chair
Howard Skjervem, Secretary

Board Members Excused:

Katie Teasley, Commissioner

Staff Present:

Jeff Wadekamper, Airport Director
Ross Marty, Assistant Airport Director
Amber Huggett, Office Manager

Others Present:

Mike Talia, Jackson, Murdo & Grant, P.C.

A quorum was present.

PUBLIC COMMENT PERIOD

Opportunity provided for public comment on matters within the jurisdiction of the Authority and not on the agenda.

→ No public comment was received.

BOARD OF ADJUSTMENT BUSINESS

Adoption of Airport Board of Adjustment Bylaws

MOTION was made by Vice Chair Costigan, **seconded** by Secretary Skjervem to Approve Adoption of Airport Board of Adjustment Bylaws
Motion carried unanimously.

ELECTION OF BOARD SECRETARY FOR 2025-2026

Nominations Secretary

MOTION was made by Vice Chair Costigan, **seconded** by Secretary Skjervem to Approve Appointment of Board Secretary for 2025-2026 to be Howard Skjervem.
Motion carried unanimously.

DIRECTOR'S COMMENTS

- General comments and updates provided by Director Jeff Wadekamper.
- Airport Campus Bus Tour

ADJOURNMENT

- There being no further business, the regular meeting adjourned at 12:16 P.M.

REPORTS PRESENTED FOR REVIEW

- Airport Board of Adjustment Bylaws – *Jeff Wadekamper and Mike Talia*

/s/ Michael Murray
Mike Murray, Chair

ATTEST:

/s/ Howard Skjervem
Howard Skjervem, Secretary

(SEAL)

Minutes prepared by:
Amber Huggett, Office Manager
10/14/2025