

RMESTC ARFF Instructor Position Description

FACILITY OVERVIEW:

The Helena Regional Airport is a commercial service airport with a diverse range of aviation activities including scheduled airline service, general and corporate aviation. The airport is also the site of a US Forest Service Air Tanker Base which can accommodate all sizes of firefighting aircraft. In addition there are 23 based military aircraft attached to the Montana Army National Guard. The Airport provides 24 hour aircraft rescue firefighting coverage with 5 emergency vehicles and 2 on-airport fire stations. The Rocky Mountain Emergency Services Training Center (RMESTC) is also owned and operated by the Helena Regional Airport Authority. The RMESTC is a state-of-the-art multi-use training facility that serves the regional training needs of a wide variety of entities including airports, fire departments, law enforcement, governmental agencies, private businesses, and the general public. Curriculums offered by the RMESTC include Aircraft Rescue Fire Fighting (ARFF) and numerous other custom-tailored courses in emergency response and management. The facility has a 1.2-mile long, asphalt driving track which is leased for a variety of uses, including driver training and motor sport activities.

EXAMPLES OF DUTIES:

The Instructor for the Aircraft Rescue and Fire Fighting (ARFF) program of the RMESTC is responsible for conducting the operational and on-site activities of the ARFF program. In addition, this position is responsible for reporting all maintenance issues for the props and the vehicles used, and work to recommend new curriculum for the program. This position reports to the RMESTC Coordinator.

Assist the ARFF program coordinator in the coordination of specialized training for the aircraft rescue and firefighting program. Deliver training in the identified program area to meet fire and emergency service training needs in respect to FAA 139 and CARS 323 regulations as well as NFPA resources.

Assist in the operation of the Mobile Fire Trainer simulators.

Use and follow the Institute's guidelines for course delivery that includes use of identified instructional resources; use of mobile simulator props and vehicles; completion of all required course registrations forms, rosters, evaluations (to include class and student,) and inspections within their purview.

Perform instructional duties that involve the utilization of multiple teaching methods and techniques, so a target audience is reached and learning objectives for the lesson are achieved. Lead students in live fire and/or rescue training scenarios. Work as a member of, or lead instructor, as part of an instructional team as required to fulfill teaching assignments.

As required, perform necessary duties to set-up, inspect, test, and return to service all equipment and technical training devices used for courses. Assist in coordinating procurement of new or replacement equipment as required.

Perform routine and periodic light maintenance and report the need for all heavy maintenance of all training props and vehicles assigned to the program.

Perform other duties as assigned.

LICENSE:

- Must possess a valid Montana driver's license and maintain an acceptable driving record.
- Prefer Aircraft Rescue Fire Fighting (ARFF) Certification under FAA Part 139.

SPECIAL CONDITIONS:

- Ability to multi-task, work in a fast-paced and sometimes hazardous environments.
- Proficiency in maintaining accurate records within a complex regulatory environment.
- Possession of diverse training in fire and other emergency service subject matter.
- Perform extensive physical activities in harsh conditions (including firefighting); a physical examination may be required.
- Other duties as assigned; work with other RMESTC instructors as needed.

ABILITIES:

- Understand and carry out written and oral instructions.
- Assist in all training activities for RMESTC students involving ARFF and other on-going training as required by the Federal Aviation Administration.
- Ability to effectively and safely operate motor vehicles and large equipment, such as fire trucks.
- Ability to make recommendations to help develop and manage a budget for the facility and related programs.

EXPERIENCE AND EDUCATION:

- High school diploma or GED required
- At least 10 years of progressive experience in the professional level fire service industry.
- Proficiency in Aircraft Rescue Fire Fighting (ARFF). Preferred
- Experience with the National Incident Management Systems (NIMS) Incident Command System