

**HELENA REGIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

LOCATED: 2850 MERCER LOOP, HELENA, MONTANA 59602, 2ND FLOOR, BOARD ROOM
JUNE 17, 2025, CALLED TO ORDER AT 11:33 A.M.

MEETING

In Attendance:

Debbie Havens, Chair
Bob Heberly, Vice Chair
Jim Enyeart, Secretary
Kendra Lenhardt, Commissioner
Jim McCormick, Commissioner
Jeff Wadekamper, Airport Director

Others Attending:

Cory Kesler, Morrison Maierle Engineers
Mike Talia, Jackson, Murdo & Grant, P.C.
Ross Marty, Assistant Airport Director
Connie Lundin, Financial Manager
Amber Huggett, Office Manager

Excused:

Jason Davis, Commissioner
Troy McGee, Commissioner

PUBLIC COMMENT PERIOD

→ No public comments were received

MINUTES

MOTION was made by Vice Chair Heberly, **seconded** by Commissioner McCormick to approve the Minutes from May 20, 2025, Airport Authority Meeting.
Motion carried unanimously.

AIP PROJECTS

AIP – 62 (Terminal Improvements – Sewer Pump / Grinder Upgrade)

→ Project installation and testing completed by Dick Anderson Construction. Verified by Morrison Maierle and CWG Architects. Operations cutover was seamless.

AIP – 62 Claims:

| | |
|---------------------------------------|----------|
| CWG Architects (Sewer System Upgrade) | \$300.00 |
| <hr/> | |
| TOTAL CLAIM | \$300.00 |

MOTION was made by Commissioner McCormick, **seconded** by Commissioner

Lenhardt to Approve AIP-62 Project Claims in the Amount of \$300.00.

Vice Chair Heberly abstained.

Motion carried unanimously.

AIP – 71 (Hangar Area Taxiway and Fire Hydrant Project) Update

AIRPORT AUTHORITY ISSUES

Airport Board of Adjustment Update

An official Airport Board of Adjustment has been formed by the City of Helena and Lewis and Clark County as provided for under MCA 67-302 to hear any appeals for denials of developments occurring in the Airport Affected Areas.

Appointed Members:

- *City Appointees:* Katie Teasley, Bryan Costigan
- *County Appointees:* Howard Skjervem, Trevor Kirkland, Mike Murray
- Terms begin July 1, 2025, for a duration of 3 years.
- Jeff Wadekamper will facilitate this board and its meetings.
- An orientation session will be held to provide foundational knowledge on airport/airspace issues, FAA regulations, and relevant case tools.

ASSISTANT DIRECTOR'S REPORT - General comments and updates provided by Assistant Director Ross Marty.

LEASES

Consider an Amended Non-Aeronautical Lease with MMJ's Inc to Develop a Commercial Shop Complex Along Bozman Avenue

MOTION was made by Vice Chair Heberly, **seconded** by Commissioner Lenhardt to Approve an Amended Non-Aeronautical Lease with MMJ's Inc to Develop a Commercial Shop Complex Along Bozman Avenue

Motion carried unanimously.

Consider the Transfer of a 60 X 80 Non-Commercial Aviation Hangar Lease from John Cameron Hassler to Homestead Investments, LLC

MOTION was made by Commissioner Lenhardt, **seconded** by Commissioner McCormick to Approve the Transfer of a 60 X 80 Non-Commercial Aviation Hangar Lease from John Cameron Hassler to Homestead Investments, LLC

Motion carried unanimously.

Consider a Non-Commercial Hangar Land Lease with G & G Aviation

MOTION was made by Vice Chair Heberly, **seconded** by Commissioner McCormick to Approve a Non-Commercial Hangar Land Lease with G & G Aviation.

Motion carried unanimously.

Discussion Regarding Lease Terms and Conditions Related to a Non-Aeronautical Lease with Independence Bank – Discussion for Lease Drafting Only, No Formal Action

CONSENT AGENDA

MOTION was made by Secretary Enyeart, **seconded** by Vice Chair Heberly to Approve the Consent Agenda.

Motion carried unanimously.

DIRECTOR'S COMMENTS - General comments and updates provided by Director Jeff Wadekamper.

ADJOURNMENT

→ There being no further business, the meeting adjourned at 12:57 P.M.

REPORTS PRESENTED FOR REVIEW

- Director's Report and Board Report – *Jeff Wadekamper*
- Assistant Director's Report – *Ross Marty*
- Fiscal YTD Financials – *Connie Lundin*
- FAA Funded Airport Improvement Project Report – *Cory Kesler*

ATTEST:

/s/ [Signature]

Jim Enyeart, Secretary

/s/ Debbie Havens

Debbie Havens, Chair

(SEAL)

Minutes prepared by:
Amber Huggett, Office Manager
06/23/2025