

**AIRPORT SEASONAL/TEMPORARY STAFF)
HELENA REGIONAL AIRPORT AUTHORITY
POSITION DESCRIPTION**

General:

The Helena Regional Airport Authority is seeking seasonal, on-call staff to assist with various tasks on the airport's 1,400 acre complex. These tasks include lawn mowing, landscaping maintenance, snow removal, in addition to light maintenance work. The Airport is an exciting place to work due to a wide variety of continually changing activities and has a great team oriented atmosphere.

This temporary position is seasonal in nature and subject to end at any time. Flexible working hours can be offered once candidate(s) are trained to facilitate working around class schedules and other personal commitments.

Examples of Work: Operating both walk behind and large commercial riding lawn mowers over rough and dusty terrain for extended periods of time. Employee will also operate many small gas-powered tools such as weed eaters, leaf blowers, snow blowers and various hand tools. Other duties include maintenance of all landscaped areas, assisting with snow removal during winter months, and assisting airport staff with other light duty maintenance duties and other duties as assigned.

Special Conditions:

Must possess a valid Montana vehicle operator's license and an acceptable driving record. Must pass extensive Transportation Security Administration (TSA) security background check to ensure there are no disqualifying violations in compliance with TSA regulations. The Helena Regional Airport Authority is a drug free workplace.

Minimum Qualifications:

Knowledge of:

Lawn care / grounds maintenance equipment including mowers, weed eaters, leaf blowers, snow blowers, and trailers used to carry related equipment.

Ability to:

Operate a pickup truck towing a long flatbed trailer.

Operate small equipment including lawn mowing equipment (push and riding mowers, weed eaters, leaf blowers), and snow blowers or various had tools, etc... as required.

Perform manual labor, lifting objects regularly weighing over 50 pounds.

Understand and carry out oral and written directions.

Establish and maintain cooperative relationships with individuals contacted in the course of work, including other employees, Airport tenants, and the general public.

Experience:

Experience operating lawn maintenance and other powered equipment and other small power tools preferred.

Education:

No minimum requirement; however, high school diploma or GED preferred.

Compensation:

Starting Wage \$14/hour

Typical Hours of Position:

Flexible working hours to include weekdays, evenings, weekends, working around class schedules, etc...

For more information or to apply for this position, please contact the Airport Administration Office at (406)-442-2821 or stop by the Airport Administration Office located on the second floor of the Airport Terminal Building at 2850 Mercer Loop.