

**HELENA REGIONAL AIRPORT AUTHORITY
SPECIAL MEETING MINUTES
MARCH 2,2021**

MEETING

In Attendance:

Dave Simkins, Chair
Mike Murray, Vice Chair
Liz Bangerter, Immediate Past Chair
Rick Hays, Past Chair
Debbie Havens, Commissioner
Jeff Wadekamper, Airport Director

Others Attending:

Greg Gould, Luxan & Murfitt, PLLP
Tim Orthmeyer, MMI
Ross Marty, Assistant Airport Director
Connie Lundin, Financial Manager
Amber Huggett, Office Manager

In Attendance via phone:

Mike Muscarelli, Commissioner
Tom McGree, Secretary

Public:

Lauren Blossom, Helena Sand and Gravel

PUBLIC COMMENT PERIOD

Lauren Blossom from Helena Sand and gravel thanked the Board Members and Jeff for the opportunity to bid on the Runway 09/27 Rehab and Hangar Taxi Lane projects and he was just here to see the outcome of the bids.

AIRPORT IMPROVEMENT PROGRAM PROJECTS

AIP-59 (Runway 09/27 Rehab, Hangar Taxi Lane Projects)

Consider Recommendation of Bid Award to Helena Sand & Gravel for Runway Rehab and Hangar Taxi Lane Project in the Amount of \$10,838,844.96 – Airport Director Jeff Wadekamper and Tim Orthmeyer from Morrison Maierle provided an overview of the bid process. There were numerous large contractors who received the bid package and had interest in the project. One bid was received by the bid submission deadline and that bid was from Helena Sand & Gravel. Tim said they thoroughly reviewed the bids to ensure they were accurate and complete. Seeing no irregularities, and the fact the bid came in within budget, he is recommending approval. Jeff also stated that he was pleased to see the bid price come in under the engineer's estimate of \$12,500,00.00 as that is good news and will help lessen the cost of the airport's local match. Jeff is in agreement with

Tim and also recommends approval of the bid to Helena Sand & Gravel.

MOTION was made by Immediate Past Chair Bangerter, seconded by Past Chair Hays to Award Runway Rehab and Hangar taxi Lane Project to Helena Sand & Gravel in the Amount of \$10,838,844.96.

The motion carried unanimously.

DIRECTOR'S COMMENTS.

- **New Mechanic Position Update** – We received numerous applications for the Airport Mechanic position. The hiring committee when through and picked 8 qualified applicants to interview on Monday March 8, 2021. We were happy with the turnout for this position and are excited to find the best candidate for the job.

REPORTS PRESENTED FOR REVIEW:

Board Report – Jeff Wadekamper

Orthmeyer Project Report – Tim Orthmeyer

/s/ Dave Simkins

Dave Simkins, Chair

ATTEST:

/s/ Tom McGree

Tom McGree, Secretary

(SEAL)