

**HELENA REGIONAL AIRPORT AUTHORITY
SPECIAL MEETING MINUTES
MARCH 6, 2020**

MEETING - Held in the Airport Board Room and also by Speaker Phone for Those Calling In.

In Attendance (By Speakerphone):

Liz Bangerter, Chair
Dave Simkins, Vice Chair
Rick Hays, Past Chair
Mike Muscarelli, Commissioner
Greg Gould, Luxan & Murfitt, PLLP

In Attendance (In Person in Board Room):

Jeff Wadekamper, Airport Director
Ross Marty, Assistant Airport Director
Jon Moe, Immediate Past Chair
Mike Murray, Secretary
Tom McGree, Commissioner

Public:

Michael Spreadbury, Owner of Helena Town Car

PUBLIC COMMENT PERIOD

Michael Spreadbury of Helena Town Car commented that he would still like to encourage the Airport Commissioners to consider changing the name of the Helena Regional Airport to Helena Regional Airport, Gary Cooper Field. He believes this name change would attract more people to fly into Helena.

AIRPORT IMPROVEMENT PROGRAM PROJECTS

AIP-56 – Aircraft Rescue Fire Training Center Rehabilitation Project – Director Jeff Wadekamper presented an overview of the process taken to select a firm to act as the general contractor / construction manager for the aircraft rescue for training center rehabilitation project.

The project was advertised in the Independent record on January 2, 2020, January 9, 2020, and January 16, 2020. In addition to formal advertising, a notice of the RFP was sent to all of the known aircraft rescue fire training systems manufacturers by emailing each one of them. This additional email notification included:

- Alpine Metal Tech (Simulation Systems)
- Kirial Fire Trainers
- KFT Fire Trainers
- Fireblast Global
- Draeger Fire Trainers

A pre – proposal walk-through of the project site was held on January 14, and it was attended by three firms: Kirila, KFT, and Alpine Metal Tech (Simulation). Two sessions were held that day since some folks were finding it challenging to fly to/from Helena so we accommodated everyone by having the pre-bid meeting twice.

The submission deadline for responses was 2:00 p.m. on January 30. As of that deadline three responses were received:

1. Alpine Metals Tech (Simulation)
2. KFT Fire Trainers
3. Kirila Fire Trainers

On Monday March 3, the Selection Committee held interviews with all three firms that had responded. Each team had a 45 minute session to provide additional information and take questions from the Committee. The Selection Committee included Chair Liz Bangerter, Commissioner Mike Muscarelli, RMESTC Coordinator Kelly Tuck, Assistant Airport Director Ross Marty, and Airport Director Jeff Wadekamper. Following the interviews, the Committee rated all 3 firms based on a selection criteria matrix. The Committee unanimously agreed that KFT Fire Trainers ranked the highest based on the selection criteria and recommended KFT be awarded the contract.

Motion was made by Commissioner Moe, seconded by Commissioner Hays to award the contract to KFT Fire Trainers. Motion Passed Unanimously.

REPORTS PRESENTED FOR REVIEW:

Board Report – Jeff Wadekamper

ATTEST:

/s/ Mike Murray 3/17/2020
Mike Murray, Secretary

/s/ Liz Bangerter
Liz Bangerter, Chair
Dave Simkins Vice Chair

(SEAL)