

**HELENA REGIONAL AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
APRIL 17, 2018**

MEETING.

In Attendance:

Rick Hays, Chair
Jon Moe, Vice Chair
John Grant, Secretary
Jane Fournier, Commissioner
Dave Simkins, Commissioner
Liz Bangerter, Commissioner
Mike Murray, Commissioner
Jeff Wadekamper, Airport Director

Others Attending:

Tim Orthmeyer, Morrison-Maierle, Inc.
Greg Gould, Luxan & Murfitt, PLLP
Ross Marty, Business & Compliance Manager

MINUTES.

Motion was made by Murray, seconded by Bangerter, to approve the Minutes of the March 20, 2018 Authority Meeting. The motion carried unanimously.

PUBLIC COMMENT PERIOD.

No comment from the public

AIRPORT IMPROVEMENT PROJECTS.

Terminal Expansion Project. Morrison-Maierle made a claim in the amount of \$85,000 for Project Engineering Services completed to date on the Terminal Expansion Project.

Motion was made by Fournier, seconded by Moe, to approve the following AIP claims:

Morrison Maierle, Inc. – Professional Services	<u>\$85,000</u>
MOTION to Approve Engineering Claims in the Amount of	\$85,000

The motion carried unanimously

AIRPORT AUTHORITY ISSUES.

Terminal Expansion Project.

Wadekamper gave a current update on where the Airport Engineering and Architectural teams are on the Terminal Expansion Project. The Design Team is nearing 75% completion with a 75% budget meeting to be held next week. The final 25% includes details such as the coordination of relocating TSA equipment as well as final review of finishes and colors. Wadekamper also explained that there have been some recent changes that came to the Airports' attention regarding the Jet Bridge phasing during construction. JBT Aerotech, a provider of Jet-way systems is scheduled to come to Helena next week to discuss and draw up finalized plans and estimates to help the GCCM team finalize the final cost budget. To accommodate the phasing of the Jet-ways, Wadekamper suggested the possibility of the Airport procuring a ground-loading turbo-way ramp for added flexibility. Wadekamper and Orthmeyer presented a number of different manufacturers of the turbo-way and indicated the Airport will receive bids from multiple sources before procuring. Wadekamper recommended the purchase of a turbo-way after more research and the receipt of multiple bids.

Wadekamper gave a final timeline summary which illustrated that Dick Anderson Construction will be taking bids from sub-contractors in the coming weeks so the construction documents can be forwarded to the City for permit review and approval. Wadekamper indicated that a final cost should be provided by the June meeting with more review to take place in the interim and at the May Authority meeting.

Long-Term Parking Lot.

Consider Claim From Yellowstone Electric for Parking System Upgrade:

MOTION was made by Simkins, seconded by Fournier, to approve the following AIP claims:

Yellowstone Electric	\$280,351.28
<u>State of MT Withholding</u>	<u>\$ 2,831.47</u>
Total Claim	\$283,146.75

The motion carried unanimously.

CONSENT AGENDA.

Motion was made by Moe, seconded by Grant, to approve the Income & Expense Reports and the Past Due Reports as presented. The motion carried unanimously.

OLD BUSINESS.

None.

NEW BUSINESS.

None.

DIRECTOR'S COMMENTS.

None.

REPORTS PRESENTED FOR REVIEW:

Airport Director's Comments – Jeff Wadekamper

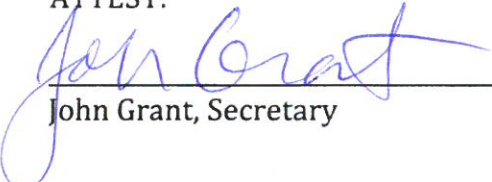
Business & Compliance Manager's Report – Ross Marty

Income & Expense and Past Due Accounts Reports – Jeff Wadekamper



Rick Hays, Chair

ATTEST:



John Grant, Secretary

(SEAL)