

Section 26.45: Overall Goal Calculation

Name of Recipient: *Helena Regional Airport Authority (Helena Regional Airport)*

Goal Period: FY-2016, 2017, 2018 – October 1, 2015 through September 30, 2018

DBE Goal: 2.64%

Describe the Number and Type of Projects for this FY:

The project for the next three years shall consist of

FY 2016:

Mill and Overlay Taxiway "F" (Final Design and Construction)

Total Estimated Project Cost: **\$2,315,126.67**

FY 2017:

Terminal Expansion – (Final Design)

Total Estimated Project Cost: **\$231,753.60**

FY 2018:

New Jet Bridge/Terminal Expansion – (Final Design and Construction)

Total Estimated Project Cost: **\$2,665,166.40**

1 STEP 1 OF OVERALL GOAL DETERMINATION

Step 1 of the overall goal determination is computed by determining the number of ready, willing, and able DBEs performing the types of work noted above as listed in the current DBE Directory prepared and maintained by the Montana Department of Transportation against the number of ready, willing, and able businesses available in the same NAICS code. The total number of businesses was obtained from the Census Bureau's Business Pattern database, at <http://www.census.gov/econ/cbp/index.html>. The latest information currently available from this site is from 2013.

The geographical area used to determine the number of ready, willing, and able DBEs and total businesses included ***Lewis and Clark County and Jefferson County, Montana***. This represents the area from which a substantial majority of the contractors and subcontractors come and the area in which the Airport Commission spends a majority of its contracting dollars.

Finally, by applying the ratio of ready, willing, and able DBE firms and the total number of ready, willing, and able firms from the census data to the estimated percentage of total project costs, the Step 1 goal is determined.

The Step 1 goal was determined for each project anticipated for the ***Helena Regional Airport***. A summary of the Step 1 goal determinations are summarized for each project below

Determination of Market Area: ***Lewis and Clark County and Jefferson County, Montana***

Substantial majority (at least 80% of the contracting dollars will be spent in this area.)

Step 1. Analysis: Actual relative availability of DBE's

Method: Use DBE Directories and Census Bureau Data

	%	Amount	NAICS CODE	Total Number of Business in County	Total Number of DBE Business in County	DBE/Businesses
Summary FY 2016 - 2017 - 2018						
Engineering	16.9%	\$881,165.67	541330	39	0	0.00%
Highway, Street & Bridge Const-Signing Striping	35.9%	\$1,873,456.82	237310	3	1	33.33%
Specialty Trade Contractor (Excavation/Site Prepration)	2.0%	\$103,288	238910	16	1	6.25%
Electrical Contractors and Other Wiring Installation	5.7%	\$294,990	238210	35	3	8.57%
Non Residential Building Construction (Commercial and Institutional Building Construction) - General Conditions	6.3%	\$329,694.77	236220	9	0	0.00%
Foundation, Structure, and Building Exterior contractors (Poured Concrete Foundation and Structure Contractors)	2.19%	\$114,029.77	238110	5	0	0.00%
Masonry Concrete	1.00%	\$52,057.07	238140	6	0	0.00%
Foundation, Structure, and Building Exterior Contractors (Structural Steel and Precast Concrete Contractors)	3.57%	\$185,918.10	238120	1	0	0.00%
Carpentry	1.66%	\$86,761.78	238130	5	0	0.00%
Building Finishing Contractors (Thermal and Moisture Protection)	2.76%	\$143,776.67	238170	3	0	0.00%
Doors and Windows	2.43%	\$126,424.31	238350	10	0	0.00%
Building Finishing Contractors (Painting and Wall covering Contractors)	0.32%	\$16,526.05	238320	7	0	0.00%
Building Finishing Contractors (Flooring Contractors)	2.05%	\$106,593.05	238330	3	0	0.00%
Specialty (Signs & Banners)	5.09%	\$265,243.16	339950	4	0	0.00%
Other Building Finishing Contractors	1.38%	\$71,888.33	238390	0	0	0.00%
Special Construction (Security)	2.38%	\$123,945.40	238990	19	2	10.53%
Building Equipment Contractors (Plumbing, Heating, and Air-Conditioning Contractors/Fire Suppression)	8.37%	\$ 436,287.82	238220	46	1	2.17%
Total	100.0%	\$5,212,046.67		211	8	60.85%
Step 1 DBE goal is 3.79%	0.03791469					

Divide the total number of DBE's by the total number of All Firms (8/211) = base figure for each project. 0.0379.

Step 1 DBE goal is 3.79%.

Step 2. Analysis: Adjustment to Step 1 base figure to make it more precise

The **Helena Regional Airport Authority** has previously undertaken projects at the **Helena Regional Airport** requiring an overall goal under 49 CFR Part 26.

FY 2013

The project for FY 2013 at the Helena Regional Airport consisted of an Airfield Lighting Rehabilitation Project. DBE participation was encouraged with the bids. Pavlik Electric Co., Inc was awarded the contract at a bid price of \$1,777,251.89. Total DBE participation was 0% since Pavlik Electric is not a DBE Contractor.

FY 2014

The AIP project for FY 2013 at the Helena Regional Airport was utilized for the completion of one construction project and the acquisition of snow removal equipment (including one four wheel drive bi-lateral tractor and one all wheel steer chassis with snow blower and broom). The construction project consisted of: expansion of the existing short term parking lot; rehabilitation of the existing short term lot though crack sealing and fog sealing; rehabilitation of: the compass rose, Station 1 service roads, and three service roads near the general aviation ramp through milling and/ or total replacement of the existing asphalt; and crack sealing of Taxiways 'A' and 'C' consisted of a the acquisition of snow removal equipment (including one four wheel drive bi-lateral tractor and one all wheel steer chassis with snow blower and broom). DBE participation was encouraged with the bids.

Helena Sand & Gravel was awarded the contract at a bid price of \$282,577.18. Total DBE participation was \$35,252.00 using South Hills Electric as the DBE subcontractor. DBE participation was 12.4%.

Award of the equipment contracts went to **New Holland of Belgrade** for the 4x4 Bi-Directional Tractor, in the amount of \$207,777, and to **MB Companies** for the 4x4 All Wheel Steer Chassis with attachments, in the amount of \$677,796. The equipment acquisition part of this project offered no opportunities for DBEs, so there was no DBE participation by the low bidders.

The total DBE participation for FY 2014 was **12.4%**

FY 2015

The AIP projects for FY 2015 was utilized for the completion of two construction projects. The construction projects included: the R/W 9-27 Pavement Maintenance Project and the Airport Security and Access Control Upgrade and Station 1 Standby Generator Project.

The Runway 9-27 Pavement Maintenance Project consisted of: the rehabilitation of Runway 9-27; the rehabilitation of all taxiway connectors; and the re-painting of all taxiway connectors including hold bars, surface painted hold signs, and enhanced center lines as well as the re-marking of all paint on R/W 9-27. The low bidder for **Runway 9-27 Pavement Maintenance Project** was **Maxwell Asphalt Inc.**, in the amount of **\$384,100.31**.

The Airport Security and Access Control Upgrade project consisted of the upgrading of the AOA perimeter security fence access gate control system as well as the replacement and/or upgrading of the automatic gates that are part of the perimeter fence. The low bidder for the **Airport Security and Access Control System Upgrade** was **Williamson Fencing**, in the amount of **\$390,502.00**.

The Station 1 Standby Generator Project consisted of the acquisition and installation of a standby generator at the Station 1 facility. The equipment acquisition part of this project offered no opportunities for DBEs, so there was no DBE participation by the low bidders.

FY	Total Grant \$ Amount	DBE Goals			Accomplishments			Type of work
		RC	RN	Total	RC	RN	Total	
FY 13	\$1,384,730		0.106		0.0%	0.0%	0.0%	Airfield Lighting Rehab.
FY 14	\$1,220,265		0.016		0.0%	12.4%	0.0%	Pavement Rehabilitation
FY 15	\$931,449		0.016		0.0%	00.0%	0.0%	Pavement Maintenance & Security Access Control

Other data used to determine the adjustment to the base figure was the median of historical DBE accomplishments as follows:

Arranging this historical data from low to high, (0%, 0% 12.4%) the median is **4.13%**.

The proposed Overall DBE Goals are as follows:

- FY 16-18 $(3.79+4.13) = 7.92/3 = 2.64\%$

To arrive at an overall goal, we added our Step 1 base figure with our Step 2 adjustment figure and then averaged the total arriving at an overall goal of **2.64%**. We feel this adjusted goal figure will accurately reflect DBE participation that can be achieved for the type of work being awarded during this three-year period.

Considering these factors, a race/gender neutral means of acquiring the overall goal of **2.64%** has been established.

Helena Regional Airport Authority will attempt to meet the maximum feasible portion of its overall goal by using race-neutral means of facilitating DBE participation. **Helena Regional Airport Authority** will also use the following race neutral means to increase DBE participation: unbundling large contracts to make them more accessible to small businesses where feasible; ensure the inclusion of DBE's and other small businesses on recipient mailing lists for bidders, and ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors.

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Considering these factors, a race/gender neutral means of acquiring the overall goal of **2.64%** has been established.

For reporting purposes, race-neutral DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract a DBE obtains through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal; DBE participation on a prime contract exceeding a contract goal; and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

The Helena Regional Airport Authority has not conducted any disparity studies, and has no other evidence of barriers affecting opportunities for DBEs to form, grow, and compete, however, **the Montana Department of Transportation's Civil Rights Bureau conducted a statewide disparity study which was finalized July 2016. The Montana Department of Transportation (MDT) has proposed a race-neutral program. The Helena Regional Airport has utilized the findings of the Montana Department of Transportation's Civil Rights Bureau disparity study to determine the existence of discrimination or its effects in the market.**

Breakout of Estimated Race Neutral (RN) and Race Conscious (RC) Participation.

26.51(b)(1-9)

The recipient will meet the maximum feasible portion of its overall goal by using RN means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Providing technical assistance and other services;
3. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
4. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors.

The recipient estimates that in meeting its overall goal **2.64%**, will be obtained from RN participation and **0%** through RC measures.

The recipient will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation (see Section 26.51(f)) and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

Public Participation

Consultation: Section 26.45(g)(1).

The **Helena Regional Airport Authority** submits its overall DBE three-year goal to DOT on August 1 as required by the set schedule.

Before establishing the overall goal, the **Helena Regional Airport Authority** consulted with the **Montana Department of Transportation, Civil Rights Office** without limiting consultation to these persons or groups, to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the **Helena Regional Airport Authority's** efforts to establish a level playing field for the participation of DBEs.

As part of the requirements for Helena Regional Airport Authority to receive FAA Grants for Airport improvements, in accordance with,49 CFR Part 26, Helena Regional Airport Authority was required to conduct a scheduled consultation with minority, women's and general contractor groups, concessionaires, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for Disadvantaged Business Enterprises (DBEs), and efforts to establish a level playing field for the participation of DBEs. An open meeting was held with as many interested stakeholders as possible focused on obtaining information relevant to the Disadvantaged Business Enterprise (DBE) goal setting methodology. The meeting was held on November 22, 2016, at the Helena Regional Airport Offices, Airport Director's Office, 2850 Mercer Loop, Helena, Montana, at 11:00 am local time. **With questions, please contact Tim Orthmeyer, Morrison-Maierle – 406-442-3050 or Connie Lundin, Airport DBE Liaison - (406)-442-2821.**

Also, a notice regarding the above meeting was placed on the Helena Regional Airport website <http://helenairport.com/> as well as, an e-mail sent to ACDBE concessionaires, and distribution of the advertisement by the State of Montana to their current list of DBEs.

There were ten (10) people who attended the meeting held at the Helena Regional Airport Office, Airport Director's Office on November 22, 2016. There is a copy of the attendance list attached to this goal methodology. There were no comments made by the ten people who attended the meeting.

In addition, the **Helena Regional Airport Authority** published a notice on the **Helena Regional Airport Website** <http://helenairport.com/> for the proposed overall goal, informing the public that the proposed goal and its rationale are available for inspection during normal business hours at the airport administration building for 30 days following the date of the notice, and informing the public that the **Helena Regional Airport Authority** and DOT will accept comments on the goals for 30 days from the date of the notice.

We began using our overall goal on October 1 of the reporting period, unless we receive other instructions from DOT.

Our overall goal submission to DOT included a summary of information and comments received during this public participation process and our responses, if any.

Contract Goals

The **Helena Regional Airport Authority** will use contract goals to meet any portion of the overall goal that the recipient does not project being able to meet using RN means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of the recipient's overall goal that is not projected to be met through the use of RN means.

The **Helena Regional Airport Authority** will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities. It need not establish a contract goal on every such contract, and the size of the contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work and availability of DBE's to perform the particular type of work).

Helena Regional Airport Authority will express our contract goals as a percentage of the Federal share of a DOT-assisted contract.

PUBLIC NOTICE

The **Helena Regional Airport Authority** hereby announces its fiscal years 2016 through 2018 goal of **2.64%** for Disadvantaged Business Enterprise (DBE) airport construction Contracts. The proposed goals and rationale is available for inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday at the **Helena Regional Airport, 2850 Skyway Drive, Helena, MT 59601** for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

Connie Lundin, Financial Manager, Helena Regional Airport, 2850 Skyway Drive, Helena, MT 59601 (406) 442-2821 connie@helenaairport.com

AND

Federal Aviation Administration, Office of Civil Rights Staff, Sonia Cruz, DBE & ACDBE Compliance Specialist, Alaskan Region & Northwest Mountain Region, Federal Aviation Administration, Office of Civil Rights, P.O. Box 92007, Los Angeles, California 90009-2007, (310) 725-3940, sonia.cruz@faa.gov

**SIGN IN SHEET
HELENA REGIONAL AIRPORT
DBE MEETING
November 22, 2016 11:00 AM**

NAME	REPRESENTING	ADDRESS	PHONE/FAX	E-MAIL ADDRESS
Brint Compton	Consight Sand & Gravel	2851 Valier Hwy-1 Cat Bank, MT 59427	406-873-2320	GSG@3rivets.net
Patricia Compton	Compton Signatures	"	406-873-0777	prcompton@3rivets.net
Jeff Wadekemper	Helena Airport	2850 Mercar Coop Helena, MT. 59602	406-442-2821	jwadekemp@helenaairport.com
Connie Lundin	Helena Airport	"	"	connie@helenaairport.co
Shawana Hahn	MDT- DBE program	2701 Prospect Helena	444-1287	shahw@mt.gov
Megan Hande	MDT - office of CIVIL RIGHTS	"	406-444-6324	mhande@mt.gov
TIM ORTHMEYER	MORRISON MAIERLE	1 ENG. PLAVE	406-495-3425	torthmeyer@m-m.net
Kathy Sensen	Morrison-Maierle	1 Engineering Place	406-495-3422	Kjensen@m-m.net
Anna Kazmierowska	AZZ Staffing Solutions	1824 N. LAST CHANCE BULCH Helena MT	406-443-7664	anna@a22montana.co
Kathy Miller	AZZ Staffing Solutions	1824 N. Last Chance Bulch	406-443-7664	Kathy@a22montana.com



SIGN IN SHEET
HELENA REGIONAL AIRPORT
DBE MEETING
November 22, 2016 11:00 AM

NAME	REPRESENTING	ADDRESS	PHONE/FAX	E-MAIL ADDRESS
Ashley Levangy	A2Z Staffing Solutions	1824 N. Last Chance Gulch	406-443-7664	ashley@azz.montana.com ashley@azz.com

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