



U.S. Department
of Transportation

**Federal Aviation
Administration**

Reply to:

*Civil Rights Office, ACR-4
15000 Aviation Blvd.
Lawndale, CA 90261*

January 30, 2017

Connie Lundin
Helena Regional Airport
2850 Mercer Loop
Helena, MT, 59601

Dear Ms. Lundin:

In accordance with the provisions of 49 CFR Part 26, we have reviewed the Helena Regional Airport (HLN) DBE FY16-18 Overall Goal submission. Our review considered the overall goal as well as the description of the data and methodology used in arriving at the goal. Based on our review, we have determined that the goal-setting methodology that you employed is consistent with the requirements set forth in 49 CFR Part 26. The goal covers the period from October 1, 2015 through September 30, 2018 and is described as follows:

Overall goal: 2.64% DBE Participation

To be obtained through 2.64% Race-Neutral and 0.00 % Race-Conscious means

Projects:

Fiscal Year 2016

- Mill and Overlay Taxiway "F", \$2,315,127

Fiscal Year 2017

- Terminal Expansion, \$231,754

Fiscal Year 2018

- New Jet Bridge/Terminal Expansion, \$2,665,166

For your information, 49 CFR 26.11 specifically requires airport grant recipients to annually submit by December 1, the Uniform Report of DBE Awards or Commitments and Payments associated with the contracts awarded during the previous fiscal year. The U.S. DOT revised DBE Report starting with 2015 includes reporting of ethnicity AND gender (Section B) for awards and commitments and reporting of payments on ongoing contracts (Section C). Please submit the DBE Report via the FAA dbE-Connect System at <https://faa.dbconnect.com/FAA/login.asp>. The System Guidance can be found on the logon screen. Page 11 explains how to reset your password, how to create a user account and after FAA approved, how to request airport assignments. Pages 4-8 contain a checklist with additional guidance for completing the DBE Report. The hard copy of the revised DBE Report and instructions can be found at http://www.faa.gov/about/office_org/headquarters_offices/acr/bus_ent_program/.

Thank you for your continued attention to and support of the very important DBE program. If you have any questions or need any other assistance, contact me at Sonia.cruz@faa.gov or (310) 725-3940.

Sincerely,

Sonia G. Cruz

Sonia G. Cruz
FAA Compliance Specialist